

# (Manual – 1)

## Particulars of Organization, Functions and Duties

### 1.1. Objective/Purpose of the Public Authority

The main objective of the institution is to excel at imparting curricular, co-curricular and extra-curricular education and training to its students. The goals of the College are as follows:

- To provide holistic education and allow each student to realize his/her potential through academics and extra-curricular activities and thereby transforming them into thinkers and researchers.
- To excel in imparting co-curricular and extra-curricular education and training to the students.
- To motivate students to become value-oriented individuals and be sensitive to the needs of the society.
- The main aim of all the eleven courses for the degree of Bachelor of Hons (B.Sc. Hons.) Biomedical Science, Botany, Chemistry, Computer Science, Electronic Science, Food-Technology, Instrumentation, Microbiology, Physics, Polymer Science and Zoology is to provide broad based interdisciplinary training to the students. It cover various aspects of physical as well as biological sciences such as Physics, Chemistry, Biology and Mathematics and then to provide more specialized training.

### 1.2. Mission/Vision Statement of Public Authority

The mission of the College is to create and sustain the conditions that enable students to experience an unparalleled educational journey that is intellectually, socially, and personally transformative. We aim to support and promote both the academic as well as personal development of the learners. The diverse profiles of the learners are valued and encouraged through various academic and co-curricular activities. The college firmly believes in the transformative power of education. We strive to educate the young citizens and create citizen-leaders for the society, who will also contribute to the nation building. The college prepares its students for not only successful careers but also a fulfilling life.

### 1.3. Brief History of the Public Authority and context of its formation

Upon approval by Government of India the college was started in 1995 under aegis of Govt. of NCT of Delhi. The college is 100% funded by govt. of NCT of Delhi and approved under section 2F of the University Grants Commission. The main idea behind opening the college was to create employment opportunities for students. The college has been providing quality service to the society by imparting professional education.

**1.4. Duties of the Public Authority**

To impart knowledge to the students admitted in this college in different streams/courses, to look after and fulfill the basic needs of the students. Arrange extracurricular activities/sports activities for the benefit of the students and to keep the healthy administration and environment in the college.

**1.5. Main activities/function of the Public Authority**

To impart education in Bio-Medical Science, Botany, Chemistry, Computer Science, Electronics, Food Technology, Instrumentation, Microbiology, Physics, Polymer Science & Zoology. In addition, the students are given comprehensive practical training related to the subject.

**1.6. List of services being provided by the Public Authority with a brief write-up on them**

Quality teaching- The College has got competent faculty to provide quality teaching to the students. The college also has got infrastructure available to cater to least development related to subject and the faculty is competent enough to make best use of that

Mentoring and counseling- Keeping in view the changing scenario, mentoring and counseling is provided wherever needed by the faculty to the students of the college.

**1.7. Organizational Structure Diagram at various levels namely State, directorate, region district, block etc. (whichever is applicable)**

Bhaskaracharya College of Applied Sciences (University of Delhi) is a constituent college of University of Delhi and is 100% funded by the Govt. of NCT of Delhi.

**1.8. Expectation of the Public Authority from the public for enhancing its effectiveness and efficiency.**

To maintain decorum, law and order in and around the college. We take help of Industrial sector for student training and placement

**1.9. Arrangements and methods made for seeking public participation/contribution**

None

**1.10. Mechanism available for monitoring the service delivery and public grievance resolution.**

Justification by competent authority if required

**1.11. Addresses of the main office and other offices at different levels. (please categorise the addresses district wise for facilitating the understanding by the user)**

Bhaskaracharya College of Applied Sciences  
(University of Delhi)  
Sector-2, Phase-I, Dwarka  
South West District  
New Delhi-110075

**1.12. Morning hours of the Office:**

**9.00 a.m.**

**Closing hours of the Office.**

**5.30 p.m.**