

MANUAL – 14

Publicity and Public Interface

[Section 4(1)(b)(vii)]

- **Relevant Acts, Rules, Forms and Other Documents Normally Accessed by Citizens**

Bhaskaracharya College of Applied Sciences (BCAS), a constituent college of the University of Delhi, provides access to important Acts, Ordinances, Regulations, Rules, Forms, Notifications and other public documents through its official website to promote transparency and facilitate access to information.

Document Category	Availability
University of Delhi Act, Statutes, Ordinances and Regulations	https://www.du.ac.in/
UGC Regulations and Guidelines	http://ugc.gov.in/
College Prospectus	https://bcas.du.ac.in/admissions/college-prospectus
Academic Calendar	https://bcas.du.ac.in/uploads/academics/04072025_Academic-Calendar.pdf
RTI Manuals	https://bcas.du.ac.in/rti/manuals
Admission Forms and Notices	https://bcas.du.ac.in/admissions/admission
Policies, Rules and Notifications	https://www.du.ac.in/index.php?page=rules-and-policies
Forms for Students and Employees	BCAS website / Administration Office

- **Arrangements for Consultation with the Public and Information Facilitation**

(a) Stakeholder Consultation

The College encourages stakeholder participation through feedback mechanisms, meetings of statutory bodies, student representation on committees, alumni interactions, employer feedback, grievance redressal mechanisms, and consultations with faculty and other stakeholders, wherever applicable.

(b) Day and Time Allotted for Visitors

Visitors may meet the Principal or concerned officials on all working days during office hours, preferably with prior appointment or as notified by the College.

(c) Information & Facilitation Counter (IFC)

The Administration Office functions as the Information & Facilitation Counter for members of the public. It provides information relating to admissions, examinations, scholarships, RTI matters, certificates, and other administrative services.

Contact Details	Information
Office	Administration Office
Institution	Bhaskaracharya College of Applied Sciences
Address	Sector-2, Dwarka, New Delhi – 110075
Email	adminoffice@bcas.du.ac.in
Website	https://bcas.du.ac.in